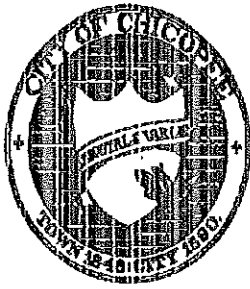


CHICOPEE MUNICIPAL GOLF



GOLF COURSE COMMISSION

1290 Burnett Road
Chicopee, Ma 01020

Tel. (413) 594-1825
Fax (413) 594-7596
www.chicopeema.gov/golf

James W. Low
Chairman

Thomas J. Robak
Vice chairman

GOLF COMMISSION MEETING NOTES

May 12, 2010

Meeting called to order by Chairman Jim Low at 6:00 p.m.

Attendance:

Present were: Chairman Jim Low, Vice Chairman Tom Robak, Commissioner Mike Lempart, Commissioner Robert Ledoux, Commissioner Paul Tanguay, Superintendent Ray St. Peter and Director of Golf Tom DiRico, and Doug Girouard

Public Input:

Paul Niemiec informed the Commission that he had inquires about Chicopee Country Club outing rates.

Minutes:

Commissioner Lempart made a motion to accept the minutes of April 28, 2010 as presented. 2nd by Commissioner Ledoux, all in favor, motion passed.

Commissioner Robak made a motion to accept the Executive Session meeting minutes of April 28, 2010, 2nd by Commissioner Ledoux, all in favor motion passes.

The minutes of the April 14, 20010 Executive Session were approved at the April 28, 2010 meeting, but omitted on the minutes for the April 28, 2010 meeting. The motion

to again accept the Executive Session Meeting by Commissioner Lempart, 2nd by Commissioner Ledoux, all in favor, motion passed.

Communications:

None

New Business:

Karen Betournay from the Mayors office briefed the Commission on the new changes in the open meeting law that will go into effect in July of this year. A brief discussion was held on the present law and changes.

Commissioner Low noted that the bill for rug cleaning and the estimate for repair of the old dishwasher were returned again by the City Auditor.

Chairman Low asked the Superintendent to look into this.

Commissioner Ledoux made a motion to send former Commissioner Thompson a letter of thanks for his past services, 2nd by Commissioner Lempart, all in favor, motion passed.

Commissioner Ledoux noted that the Commission is committed to see that Mr. Thompson's brick project will be completed.

The electric bill for the concession was discussed; Commissioner Robak said he had the electric meter read on the last day of March and that the Concession was responsible for anything after that.

A brief discussion was held on the April revenue, Commissioner Robak noted that we had a good start due to the weather; our rounds were up eight percent from last April.

Commissioner Ledoux noted that our Range revenue is up from last year. The addition of the token dispenser has made the range more user friendly.

Director DiRico felt that adding a part time range position would help the range run smother. A general discussion was held on the range operation.

Commissioner Tanguay made a motion to post and hire a part time person to work at the range.

In discussion Commissioner Tanguay made a motion to rescind his motion, Commissioner Lempart 2nd the motion, all in favor motion passed.

It was decided to monitor the range operation, and in the future if needed revisit the need of a part time attendant.

A general discussion was held on the up coming Junior Golf Camp to be held at the Chicopee Country Club July 19-21, 2010 from 8:30 a.m. – 11:00 a.m.

The installation of a block wall to enhance the area where we will be displaying the bricks that the course is selling for a fundraiser was discussed. Commissioner Ledoux explained that he priced out the blocks and it would cost in the area of \$420-\$ 450 dollars to complete this work

Superintendent St. Peter reported that he could pick up these blocks when we are ready for them. We could use some of the money received for this brick sale. Ray reported he will have some employees work overtime to do this work.

Commissioner Robak asked the Director to provide the Commission with a list of all starters, rangers and pro shop staff. Director DiRico said he would provide this list.

Commissioner Ledoux asked if the gas blower was purchased for use to keep the black top area clean by the club house. Superintendent Ray has this and will make it available for use.

Commissioner Ledoux asked if it would be possible for our starters not to wear shirts that have advertisements for other area golf courses Director DiRico would look into this.

Superintendent St Peter reported that he was setting up a program to get our bunkers in better condition. He said he would be putting the new bunker machine to work soon. Also he said while at a bunker, he would redo some of the edging.

Commissioner Ledoux reminded Superintendent St. Peter that the 2010 to do list needs to be looked at and taken care of. Ledoux reported a lot of the list has been addressed, but there are several things that need to be looked at.

Superintendent St Peter reported that he could purchase a line painting machine. Director DiRico said he had a professional line painter look at our lot and gave us a quote to do the work.

Commissioner Robak made a motion to get the parking lot striped, 2nd by Commissioner Lempart, all in favor motion passes.

Commissioner Robak questioned the Superintendent on the condition of some of the tee boxes. They need to be aerated, top dressed and over seeded. Ray reported that this work will start soon.

Commissioner Robak questioned the Superintendent why the rough on the 5th fairway left side was cut so low. It was decided last fall by the Commission and Superintendent to leave the rough area on the left at least 3 inches to discourage golfers from cutting the corner and hitting into the homes on the Ludlow side.

Superintendent St. Peter said he would talk to his men again on the procedure for the cutting of this rough area.

Old Business:

Commissioner Low briefed the Commission on a request he received for lowering the fee for tournament play from a group. After a lengthy discussion it was decided not to take any action on this request.

Commissioner Ledoux made a motion to send a letter to the group in question, that our tournament rates remain \$ 38.00 per player. We do offer a lower rate in October and November for tournament play. 2nd by Commissioner Lempart, all in favor, motion passes.

Superintendent Update:

The Superintendent reported that he had a major leak in the pump house that left eight feet of water in the building. St Peter thanked Commissioners Ledoux and Robak for disconnecting the pump motor and removing it, so it could be repaired. Also he has a contractor coming in to look at the back flow preventer, for possible replacement.

Commissioner Ledoux reported that the pump motor was being inspected and tested. While the pump motor was out they would replace the bearings.

Commissioner Robak questioned the Superintendent if the pump motor was removed this spring, it was his understanding that this was done in the past every winter. Ray said that this was not done this past winter.

Superintendent St Peter reported that he met with Mr. Moriarty from WARB and the State Park Ranger on the Beaver problem on the course. Also a Blue Heron was spotted in the area. In the past WARB had concerns because of near misses with C5A's.

Commissioner Robak asked the Superintendent to contact Mr. Moriarty from Westover to speed up the process.

Superintendent St. Peter gave the Commission a list of things that were completed this spring on the course. See attached list.

Concession Update:

Concessioner Girouard reported that the new dishwasher had a leak from the door area. The vendor was contacted and a door was ordered and will be replaced under warranty.

Girouard asked about the old dishwasher, Superintendent St Peter reported he sent a letter to the Property Committee on direction on getting rid of this item.

Mr. Girouard asked if it would be possible to receive daily payments for money owed to them for the food section of the golf special. Recently they experienced some problems with the actual lunches sold. The Commission would look into this.

Mr. Girouard questioned the operation of the A/C in the ladies room. It will be installed so it can be operated by a switch in the electric room.

Director of Golf Update:

Director DiRico presented the Commission with information on an advertising program that we participated in last year, with WMAS radio.

Commissioner Ledoux made a motion to again participate in this advertising program. 2nd by Commissioner Lempart, all in favor motion passes.

Director of Golf DiRico reported all of his staff now has name tags and so far are working out well.

Director of Golf DiRico reported that sales in the Pro Shop are good.

Director DiRico is looking to see if money is being deposited into our revolving account.

Signing of bills: Completed

Date, time, site of next meeting:

Chicopee Country Club May 26, 2010 6:00 p.m.

Meeting Adjourned: 8:45 p.m.

Submitted by Tom Robak

